

REGION IV - HEARTLAND CHAPTER OF THE ICC CONSTITUTION and BYLAWS

ARTICLE I - ORGANIZATION

Section 1. The name of the organization shall be the ICC Heartland Region IV Coalition, hereinafter referred to as ICC Region IV.

Section 2. The principal office shall be located in the area of Region IV, defined as Illinois, Kansas, Missouri and Nebraska. The organization may have such other office, as the business of the organization may require as determined by the members.

ARTICLE II - PURPOSE AND METHODS

Section 1. The purpose of this organization shall be:

- A. To bring together individuals engaged in the administration, enforcement and implementation of building and other related codes to share information, experience and policy; exchange ideas; discuss mutual problems; and promote uniform interpretation of all applicable codes.
- B. To encourage and assist in the efficient administration and enforcement of building and related codes, and to uphold and improve the prestige of code enforcement professionals.
- C. To promote maximum safety to life, health and property at minimum costs.
- D. To promote a better public understanding and appreciation of construction regulations and their importance to the safety, health and prosperity of communities.
- E. Through cooperation, to assist, educate, and encourage the organization and maintenance of professional standards of training for all individuals involved in the administration of building regulations.
- F. To promote a program of legislation which will benefit the public and which will develop an increased level of safety of life and property in buildings and other structures.
- G. To coordinate and cooperate with other governmental agencies involved in the administration of building regulations, design professionals and their respective organizations, and the construction industry.
- H. To foster personal and professional support and to promote an information network among jurisdictions.
- I. To secure and maintain support of other state and local governmental agencies and officials in these goals and purposes set forth by this organization.
- J. To aid, educate, and assist members in the pursuit of the goals and objectives of this organization.

Section 2. The methods of achieving the purposes of this organization shall be:

- A. By establishing communications with other states, public officials, and associations;
- B. By exchanging and disseminating information, through whatever means directed or approved by the Board of Directors;
- C. By maintaining in public office a high degree of integrity and promotion of public relations;
- D. By creating good fellowship and mutual understanding, among members and with related industry through meetings and similar activities;
- E. By publicizing the purposes and activities of this organization through contact with public officials in other branches of government and representatives of the construction industry;
- F. By recognizing and accepting recommendations of established building code organizations and standards authorities so long as they are consistent with sound safety practices;
- G. By promoting, to every jurisdiction in ICC Region IV, the adoption of coordinated building codes based upon unbiased judgment and developed in a public forum; and
- H. By establishing and collecting dues, fees and other income for the furtherance of the objectives of the organization.

ARTICLE III - POWERS

The organization shall have the power to adopt by-laws, which may provide for:

- A. Classes of membership and fixing the qualifications thereto;
- B. Amount and conditions of payment of dues;
- C. The designation of Officers, Board of Directors, their duties, methods of election and term of office;
- D. The establishment of committees and the employment of personnel;
- E. The holding of meetings;
- F. Amending this constitution and bylaws; and
- G. Such other matters as may be necessary to the fulfillment of the objectives of the organization.

ARTICLE IV - ASSETS

Section 1. All assets of this organization shall be used in furtherance of its purposes herein set forth. No officer, member or employee of the organization, nor any other individual or corporation of interest shall profit from the operation or activities of this organization except insofar as they may receive reasonable compensation for services and reimbursement of necessary travel and incidental expenses incurred in furtherance of the objectives of the organization, as approved by the Board of Directors.

Section 2. Upon the dissolution or termination of this organization, all assets shall be equally divided among the four state chapters involved.

ARTICLE V - MEMBERSHIP

Section 1. The ICC Region IV shall charter state chapters from each participating state to gain membership. Each qualified member of a chartered state chapter may claim membership in this organization. Each chartered state chapter will provide a list of members and a membership fee, to be set by the Region IV board of directors. The chartered chapters must ratify these bylaws prior to receiving a charter. The following state chapters have ratified these bylaws and accepted a charter from the ICC Heartland Region IV.

- (a) Illinois Council of Code Administrators
- (b) Missouri Association of Building and Fire Officials
- (c) Heart of America Chapter of ICC
- (d) Nebraskaland Conference of Building Officials and Inspectors

Section 2. Individual Membership shall be classified as active and honorary.

- (a) Active membership shall be limited to persons actively engaged in the enforcement of construction regulations. Active members may vote and hold office.
- (b) Honorary membership shall be limited to individuals who have rendered meritorious service in the furtherance of the objectives of this organization. Honorary membership shall be conferred upon an individual by majority vote of members present at any regular meeting of the organization only upon the recommendation of the Board of Directors. Honorary members shall not vote or hold office.

ARTICLE VI - DUES

Section 1. The amount of dues for membership shall be set by the Board of Directors.

Section 2. The fiscal period shall follow the calendar year, January 1 to December 31.

Section 3. Any state chapter, whose dues are not paid by March 1, shall be considered delinquent and shall not be entitled to receive benefits or membership or serve the organization in any capacity.

ARTICLE VII - MEETINGS

Section 1. The organization shall hold regular meetings at such time and place as selected by the Board of Directors. One meeting shall be the annual meeting at which officers and members of the Board of Directors shall be appointed. Incoming officers shall assume office January 1.

Section 2. The Board of Directors may call special meetings upon the request of a majority of the membership of the organization.

Section 3. Notice of any specific meeting of the Board of Directors shall be given at least ten business days previously thereto and may be delivered personally or mailed to the Board Member's business or home address. Electronic forms of delivery shall be deemed acceptable. Any member of the Board of Directors may waive notice of any meeting. The attendance of a Board Member at any meeting shall constitute a waiver of notice of such meeting except where a Board Member attends a meeting for the express purpose of objecting to the transaction of any

business because the meeting is not lawfully called or convened. Neither the business to be transacted at nor the purpose of any regular or special meeting of the Board of Directors need be specified in the notice of waiver of notice of such meeting.

Section 4. The order of business at all meetings of the body shall follow Robert's Rules of Order. Electronic means of communication are acceptable to conduct business of the organization. The meeting in which officers are elected shall require all candidates to attend to be elected.

ARTICLE VIII - THE BOARD OF DIRECTORS

Section 1. The Board of Directors shall consist of three (3) representatives from each member state and shall have voting status with ICC.

- A. Each State Chapter shall designate one of their representatives to serve on the Region IV Executive Board.
- B. The initial placement of officers shall be determined by the Board of Directors. Article IX shall determine succession thereafter.
- C. If the eligibility of any Director of this organization changes during this term in office, the state represented shall name a successor.
- D. In the event any Executive Board office is vacated prior to the completion of its term, the rules of succession shall apply and the resulting vacant position will be filled in accordance with Article IX.
- E. The immediate Past-President shall be a voting member of the Executive Board. In the event that the immediate Past-President cannot fulfill his duties to the Board, the State Chapter represented shall appoint a regent to serve until the next election. The regent must have served on the Executive Board and meets the qualifications to hold office.

Section 2. The Board of Directors shall make necessary financial decisions of the organization. A minimum bond, to be determined by the Board of Directors, shall bond those designated officers. The Board of Directors shall determine expenditures either by an approved budget or by resolution designating the officer or officers authorized to approve expenditures within specified limits. Approval may be obtained via electronic means.

Section 3. The fiscal affairs shall be audited and certified annually by the incoming Board of Directors.

ARTICLE IX - OFFICERS

Section 1. The Officers of this organization shall be President, Immediate Past-President, Vice-President, Treasurer and Secretary.

Section 2. The duties and powers of the Officers shall be the duties normally prescribed to their respective offices. It shall be the responsibility of the Officers to plan and pursue policies which will promote the purposes of the organization.

Section 3. The order of succession to the position of President of this association shall be Vice-President, Treasurer and Secretary, which shall be used by the Board of Directors to name a successor to any officer whose eligibility changes during such officer's term of office. Resulting vacancies shall be filled in accordance with Article IX, Section 1 as described herein.

Section 4. The Officers shall be appointed for a term of one year. At the end of that term they will succeed to the next highest available office, progressing through the offices, eventually reaching the office of President.

ARTICLE X - COMMITTEES

Section 1. The Board of Directors shall, from time to time, determine and establish the standing and special committees necessary to effectively carryout the program of the organization. The duties, responsibilities and limitations or other directives, to the committees shall be clearly stated in the resolutions establishing them.

Section 2. The President shall appoint all committee Chairs and members.

Section 3. In the event that the Treasury of the organization should reach the limit permitted by the Internal Revenue Service regulations for non-profit organizations, the President shall appoint a committee who will recommend a means of spending these monies so long as no member of this committee, the Board of Directors, or the Chair, nor any member of the organization or their families shall benefit in any way from the disbursement of this money.

ARTICLE XI - ADOPTION AND AMENDMENTS

Section 1. The constitution and bylaws of this organization shall become effective upon their adoption by resolution and submittal of such resolution to the Secretary by a majority of Chapters from Region IV.

Section 2. Amendments to these bylaws may be proposed by the Board of Directors of this organization or by resolution of any chapter located in Region IV.

Section 3. Amendments to the Constitution and By-Laws shall require an affirmative vote of 2/3 of the Board of Directors at any meeting of this organization provided that every member of the Board of Directors and each State Chapter President have been notified by the applicant not less than 60 days prior to the vote.